



GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAvantage.gov

MULTIPLE AWARD SCHEDULE

**Large Category: Human Capital Subcategory:
Human Resources**

Contract Number: GS-02F-086AA

Period Covered by Contract: January 22, 2018 through January 21, 2023

Price list current through Modification PA-0044, effective January 31, 2022

PERSONNEL DECISIONS RESEARCH INSTITUTES, LLC

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Minneapolis, MN 55401-2399
Website Address: www.pdri.com

Contract Administration: Ryan O'Leary
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For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

BUSINESS SIZE: OTHER THAN SMALL



CUSTOMER INFORMATION:

1 a. Table of awarded special item number:

SPECIAL ITEM NUMBER (SIN)	SIN DESCRIPTION
54161	Agency Human Capital Evaluation
54161RC	Disaster Recovery
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541611RC	Disaster Recovery
541611W	Workforce Analytics and Employee Records
541611WRC	Disaster Recovery
56131	Talent Acquisition
56131RC	Disaster Recovery
541612EPM	Employee Performance Management
541612EPMRC	Disaster Recovery
541612HC	Agency Human Capital Strategy, Policy and Operations
541612HCRC	Disaster Recovery
611430TD	Talent Development
611430TDRC	Disaster Recovery
OLM	Order Level Materials
OLMRC	Disaster Recovery

b. Lowest priced model number and lowest unit price: See Pricing Tables



CUSTOMER INFORMATION:

- c. **Labor Category Descriptions** The labor category definitions in our schedule describe the functional responsibilities and education and experience requirement for each labor category. These requirements are a guide to the types of experience and educational background of typical personnel in each labor category.

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for 1 year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience or education with the written approval of the ordering activity.

Degree	Experience Equivalence*	Other Equivalence
Associate's	1-year relevant experience	Vocational or technical training in work-related field
Bachelor's	Associate's degree + 2 years relevant experience, or 4 years relevant experience	Professional certification
Master's	Bachelor's + 2 years relevant experience, or Associate's + 4 years relevant experience	Professional license
Doctorate	Master's + 2 years relevant experience, or Bachelor's + 4 years relevant experience	

* Successful completion of each year of higher education that has not yet resulted in a degree may be counted 1-for-1 for a year of experience.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for the task. Therefore, waivers to the education/experience requirements may be granted by either the task order contracting officer or contracting officer technical representative. If such a waiver is included in our proposal, award of said proposal shall be deemed a grant of the waiver.

2. Maximum order: \$1,000,000.
3. Minimum order: \$100.



CUSTOMER INFORMATION:

4. Geographic coverage (delivery area): Worldwide
5. Point(s) of production (city, county, and State or foreign country): Not Applicable.
6. Discount from list prices or statement of net price: All Prices Net, discounts deducted.
7. Quantity discounts: None.
8. Prompt payment terms: Net 30 days.
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items (list items by country of origin): None.
10. a. Time of delivery: Negotiated at Task Order Level.
b. Expedited Delivery: Not Applicable.
c. Overnight and 2-day delivery: Not Applicable.
d. Urgent Requirements: Not Applicable.
11. F.O.B. point(s): USA.
- 12a. Ordering address(es):
PERSONNEL DECISIONS RESEARCH INSTITUTES, LLC
111 WASHINGTON AVENUE SOUTH
SUITE 600
MINNEAPOLIS, MN 55401– 2399
b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es):
PERSONNEL DECISIONS RESEARCH INSTITUTES, LLC
111 WASHINGTON AVENUE SOUTH
SUITE 600
MINNEAPOLIS, MN 55401–2399
14. Warranty provision: Standard Commercial Warranty.
15. Export packing charges: Not Applicable.
16. Terms and conditions of rental, maintenance, and repair: Not Applicable.
17. Terms and conditions of installation: Not Applicable.
18. a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable.
b. Terms and conditions for any other services (if applicable): Not Applicable.
19. List of service and distribution points: Not Applicable.
20. List of participating dealers: Not Applicable.
21. Preventive maintenance: Not Applicable.



CUSTOMER INFORMATION:

22. a. Special attributes such as environmental attributes: Not Applicable.
b. The EIT standards can be found at: www.Section508.gov/.
23. DUNS Number: 037335296.
24. Notification regarding registration in System for Award Management (SAM) database: PDRI is registered and current in SAM.



LABOR CATEGORY DESCRIPTIONS:

Senior Manager

- *Functional Role.* Defines, oversees, and supports strategic client engagements, assisting customers in realizing productivity gains and other bottom line organizational results through strategic implementation, application, and use of PDRI's assessment products and services. Works with customers to define higherlevel enterprise or organizational assessment requirements and design assessment strategies, systems, and processes that will meet customer needs and yield the maximum return on investment.
- *Minimum Education.* BS or BA in business, psychology, human resources or other field related to delivering assessment services; PhD, Master's, or other advanced degree is a plus.
- *Minimum Experience.* At least seven years of experience designing assessment or assessment-related strategies and working with organizations to implement assessment services. At least three years of managing projects and client engagements.

Assessment Expert

- *Functional Role.* Offers seasoned expertise to customers in how to design, customize, deploy, implement, and optimize assessment processes and services. Assists customers in properly interpreting, using, and understanding the implications of assessment results at the enterprise, work group, or individual level. Provides expert-level advice and support, consistent with professional, regulatory, and federal guidelines, about the proper use of assessments within the federal government context (e.g., how to apply veteran's preference when using assessments).
- *Minimum Education.* PhD, Master's, or other advanced degree in psychology, or other field related to delivering assessment services.
- *Minimum Experience.* Five years of relevant experience designing assessment or assessment-related strategies and working with organizations to implement assessment services.

Program Director

- *Functional Role.* Works customers to define their assessment requirements and identify assessment products and services that will best meet their needs,



consistent with professional, regulatory, and federal guidelines. Manages all aspects of the delivery of PDRi's assessment products and services to customers to include design, customization, deployment, implementation, and on-going support of assessment products, systems, and processes. Ensures quality assurance and timely, efficient delivery of engagements.

- *Minimum Education.* BS or BA in business, psychology, human resources, or other field related to delivering assessment services
- *Minimum Experience.* Three years of experience delivering assessment or assessment-related products and services. One year of project or program management experience.

Senior Assessment Consultant

- *Functional Role.* Works independently on more complex projects and guides junior team members in designing and/or customizing assessment systems/processes, deploying and implementing assessment products and services, and/or providing on-going assessment support services. Applies knowledge of assessment implementation and use consistent with professional, regulatory, and federal guidelines.
- *Minimum Education.* BS or BA in business, psychology, human resources, or other field related to delivering assessment services
- *Minimum Experience.* Three years of relevant experience

Assessment Consultant

- *Functional Role.* Works independently on smaller-scale, more straightforward projects that involve designing and/or customizing assessment systems/processes, deploying and implementing assessment products and services, and/or providing on-going assessment support services. Applies knowledge of assessment implementation and use consistent with professional, regulatory, and federal guidelines.
- *Minimum Education.* AS or AA in business, human resources, or other field related to delivering assessment services.
- *Minimum Experience.* Six months of relevant experience



Schedule of Items:

PDRI ASSESSMENTS GSA PRICELIST		
PRODUCT(S)	UNIT OF ISSUE	PRICE
Career Exploration Assessment	Per Assessment	\$10.00
Work-Relevant Ability Assessment	Per Assessment	\$10.00
Work Skills Assessment	Per Assessment	\$8.00
Computer Skills Assessment	Per Assessment	\$30.00
IT Professional Skills Assessment	Per Assessment	\$35.00
PerformanceFIT Subscription Seat Account Set-Up	Per Assessment	\$975.00
PerformanceFIT Subscription Seat Account Annual License	Per Assessment	\$145.00
Personal Characteristics Assessment	Per Assessment	\$24.00
Work Simulation Assessment	Per Assessment	\$40.00
Integrated Assessment Reporting	Per Assessment	\$70.00
360-degree Assessment	Per Assessment	\$175.00

GSA Hourly Labor Rates

Labor Category	Year				
	1 1/22/2013 – 1/21/2014	2 1/22/2014 – 1/21/2015	3 1/22/2015 – 1/21/2016	4 1/22/2016 – 1/21/2017	5 1/22/2017 – 1/21/2018
Senior Manager	\$271.54	\$279.68	\$288.07	\$296.72	\$305.62
Assessment Expert	\$246.85	\$254.26	\$261.88	\$269.74	\$277.83
Project Director	\$198.40	\$204.35	\$210.48	\$216.80	\$223.30
Senior Assessment Consultant	\$172.80	\$177.98	\$183.32	\$188.82	\$194.48
Assessment Consultant	\$133.30	\$137.30	\$141.42	\$145.66	\$150.03



	Year				
Labor Category	6 1/22/2018 – 1/21/2019	7 1/22/2019 – 1/21/2020	8 1/22/2020 – 1/21/2021	9 1/22/2021 – 1/21/2022	10 1/22/2022 – 1/21/2023
Senior Manager	\$314.79	\$324.23	\$333.96	\$343.97	\$354.29
Assessment Expert	\$286.17	\$294.75	\$303.60	\$312.70	\$322.09
Project Director	\$230.00	\$236.90	\$244.01	\$251.33	\$258.87
Senior Assessment Consultant	\$200.32	\$206.33	\$212.52	\$218.89	\$225.46
Assessment Consultant	\$154.53	\$159.17	\$163.94	\$168.86	\$173.93
	Year				
Labor Category	11 1/22/2023 – 1/21/2024	12 1/22/2024 – 1/21/2025	13 1/22/2025 – 1/21/2026	14 1/22/2026 – 1/21/2027	15 1/22/2027 – 1/21/2028
Senior Manager	\$364.92	\$375.87	\$387.15	\$398.76	\$410.72
Assessment Expert	\$331.75	\$341.70	\$351.95	\$362.51	\$373.38
Project Director	\$266.63	\$274.63	\$282.87	\$291.36	\$300.10
Senior Assessment Consultant	\$232.22	\$239.19	\$246.37	\$253.76	\$261.37
Assessment Consultant	\$179.14	\$184.52	\$190.05	\$195.76	\$201.63
	Year				
Labor Category	16 1/22/2028 – 1/21/2029	17 1/22/2029 – 1/21/2030	18 1/22/2030 – 1/21/2031	19 1/22/2031 – 1/21/2032	20 1/22/2032 – 1/21/2033
Senior Manager	\$423.05	\$435.74	\$448.81	\$462.27	\$476.14
Assessment Expert	\$384.59	\$396.12	\$408.01	\$420.25	\$432.86
Project Director	\$309.10	\$318.37	\$327.92	\$337.76	\$347.89
Senior Assessment Consultant	\$269.21	\$277.29	\$285.61	\$294.17	\$303.00
Assessment Consultant	\$207.68	\$213.91	\$220.32	\$226.93	\$233.74